

Year 12	Unit 1	Unit 2
<b>Unit</b> (Tablet in 39 week plan)	<ul> <li>Exploring Business:</li> <li>Explore the features of different businesses and what makes them successful</li> <li>Investigate how businesses are organised</li> <li>Examine the environment in which businesses operate</li> <li>Examine Business markets</li> <li>Investigate the role and contribution of innovation and enterprise to business success</li> </ul>	<ul> <li>Developing a Marketing Campaign:</li> <li>Introduction to the principles and purposes of marketing that underpin the creation of a rationale for a marketing campaign</li> <li>Using information to develop the rationale for a marketing campaign</li> <li>Planning and developing a marketing campaign</li> </ul>
Key Retainable Knowledge (Required for Y11/13) • What How Why	<ul> <li>Features of businesses</li> <li>Stakeholders and their influence</li> <li>Effective business communications</li> <li>Structure and organisation</li> <li>Aims and Objectives</li> <li>External Environment</li> <li>Internal Environment</li> <li>Competitive environment</li> <li>Situational analysis</li> <li>Different Market Structures</li> <li>Relationship between demand, supply and price</li> <li>Pricing and output decisions</li> <li>Role of innovation and enterprise</li> <li>Benefits and risks associated with innovation and enterprise</li> </ul>	<ul> <li>The role of marketing</li> <li>Influences on marketing activity</li> <li>Purpose of researching information to identify the needs and wants of customers</li> <li>Market research methods and use</li> <li>Developing the rationale</li> <li>Marketing campaign activity</li> <li>Marketing mix</li> <li>The marketing campaign</li> <li>Appropriateness of marketing campaign</li> </ul>
<b>Key Technical</b> <b>Vocabulary</b> (To be modelled and deliberately practiced in context.)	<ul> <li>Ownership and liability</li> <li>Purposes</li> <li>Sectors, scopes and sizes</li> <li>Reason for success</li> </ul>	<ul> <li>Principles and purposes of marketing</li> <li>Marketing aims and objective</li> <li>Types of market</li> <li>Market segmentation</li> </ul>



	<ul> <li>Stakeholders- internal/external</li> <li>Business communications</li> <li>Organisational Structures</li> <li>Mission, vision, values</li> <li>PESTLE</li> <li>CSR and Ethics</li> <li>Competition</li> <li>SWOT</li> </ul>	<ul> <li>Branding, brand personality, brand image, unique selling point (USP</li> <li>Internal influences</li> <li>External influences</li> <li>Target markets</li> <li>Size, structure and trends in the market</li> <li>Primary research and Secondary research</li> <li>Situational analysis</li> <li>Extended Marketing mix</li> <li>Marketing campaign</li> </ul>
Opportunities for Reading	<ul> <li>BBC Bitesize</li> <li>Pearson Business text and revision books</li> <li>Tutor2u.net</li> <li>BBC Business News / BBC Newsround</li> <li>Knowledge Organisers / guides</li> <li>Dragon's Den, The Apprentice, educational documentaries</li> <li>Maltby CAB Twitter</li> <li>Local and national newspapers</li> <li>Guest speakers</li> <li>Educational visits</li> </ul>	<ul> <li>BBC Bitesize</li> <li>Pearson Business text and revision books</li> <li>Tutor2u.net</li> <li>BBC Business News / BBC Newsround</li> <li>Knowledge Organisers / guides</li> <li>Dragon's Den, The Apprentice, educational documentaries</li> <li>Maltby CAB Twitter</li> <li>Local and national newspapers</li> <li>Guest speakers</li> <li>Educational visits</li> </ul>
Developing Cultural Capital (exposure to very best- essential knowledge and skills of educated citizens – appreciation of human creativity and achievement.)	<ul> <li>Student Investor Challenge</li> <li>London trip – business visits and workshops</li> </ul>	<ul> <li>Student Investor Challenge</li> <li>London trip – business visits and workshops</li> <li>Research into industry – statistics etc.</li> </ul>
Cross Curricular Links (Authentic Connections)	<ul> <li>Economics – Supply and Demand, Elasticity of demand</li> <li>English Language – Literacy skills and Extended Writing</li> </ul>	<ul> <li>Economics – Business Cycle</li> <li>English Language – Literacy skills and Extended Writing</li> </ul>



	<ul> <li>ICT – Computer skills</li> </ul>	<ul> <li>ICT – Computer skills</li> <li>Maths – understanding data and graph analysis</li> </ul>
Key Assessment	<ul> <li>Topical SPA and CTG</li> <li>Assignments: Written essays and presentation.</li> </ul>	<ul> <li>Topical SPA and CTG</li> <li>External assessment – written report x 2 in controlled environment.</li> </ul>

Year 13	Unit 3	Unit 8
<b>Unit</b> (Tablet in 39 week plan)	<ul> <li>Personal and Business Finance</li> <li>Understand the importance of managing personal finance</li> <li>Explore the personal finance sector</li> <li>Understand the purpose of accounting</li> <li>Select and evaluate different sources of business finance</li> <li>Break-even and cash flow forecasts</li> <li>Complete statements of comprehensive income and financial position and evaluate a business's performance</li> </ul>	<ul> <li>Recruitment and Selection Process</li> <li>Examine how effective recruitment and selection contribute to business success</li> <li>Undertake a recruitment activity to demonstrate the processes leading to a successful job offer</li> <li>Reflect on the recruitment and selection process and your individual performance</li> </ul>
Key Retainable Knowledge (Required for Y11/13) • What How Why	<ul> <li>Functions and role of money</li> <li>Different ways to pay</li> <li>Current Accounts</li> <li>Managing personal finance</li> <li>Features of financial institutions</li> <li>Communicating with customers</li> <li>Consumer protection in relation to personal finance</li> <li>Information guidance and advice</li> <li>Purpose of accounting</li> </ul>	<ul> <li>Workforce planning</li> <li>Recruitment process</li> <li>Selection of staff, including assessment centres and psychometric testing, group/team activity interviews (by telephone, face-to-face, group and panel), presentations in interviews, short tests at interviews</li> <li>Why recruitment processes have to be ethical and adhere to equal opportunities legislation; what the ethical</li> </ul>



	<ul> <li>Types of income &amp; expenditure</li> <li>Sources of finance</li> <li>Cash flow forecasts</li> <li>Break-even analysis</li> <li>Statement of comprehensive income/financial position</li> <li>Measuring profitability, liquidity, efficiency</li> <li>Limitations of ratios</li> </ul>	responsibilities and the current legislation relating to equal opportunities are
Key Technical Vocabulary (To be modelled and deliberately practiced in context.)	<ul> <li>Functions and role of money</li> <li>Expenditure</li> <li>Cost controlling, Debt, Credit Rating</li> <li>Payment Methods</li> <li>Different current/saving accounts, personal finance</li> <li>Risk vs reward</li> <li>Different forms of financial institutions</li> <li>Communication methods</li> <li>Purpose of accounting</li> <li>Capital/revenue Income/revenue expenditure</li> <li>Internal/external source of finance</li> <li>Cash flow forecasts, Break-even analysis</li> <li>Statement of comprehensive income/financial positon</li> <li>Profitability, Liquidity, Efficiency</li> </ul>	<ul> <li>Recruitment of staff</li> <li>The recruitment and selection process</li> <li>Ethical and legal consideration in the recruitment process</li> <li>Job applications</li> <li>Interviews and skills</li> <li>Review and evaluation</li> <li>SWOT analysis and action plan</li> </ul>
Opportunities for Reading	<ul> <li>BBC Bitesize</li> <li>Pearson Business text and revision books</li> <li>Tutor2u.net</li> <li>BBC Business News / BBC Newsround</li> <li>Knowledge Organisers / guides</li> <li>Dragon's Den, The Apprentice, educational documentaries</li> <li>Maltby CAB Twitter</li> <li>Local and national newspapers</li> </ul>	<ul> <li>BBC Bitesize</li> <li>Pearson Business text and revision books</li> <li>Tutor2u.net</li> <li>BBC Business News / BBC Newsround</li> <li>Knowledge Organisers / guides</li> <li>Dragon's Den, The Apprentice, educational documentaries</li> <li>Maltby CAB Twitter</li> <li>Local and national newspapers</li> <li>Guest speakers</li> </ul>



	<ul><li>Guest speakers</li><li>Educational visits</li></ul>	Educational visits
Developing Cultural Capital (exposure to very best- essential knowledge and skills of educated citizens – appreciation of human creativity and achievement.)	<ul> <li>Creating actual business documentation</li> <li>Life lessons in personal finance</li> </ul>	<ul> <li>Student Investor Challenge</li> <li>London trip – business visits and workshops</li> <li>Interview day</li> <li>Guest speaker from Department for Work and Pensions</li> </ul>
<b>Cross Curricular Links</b> (Authentic Connections)	<ul> <li>Economics – Business Cycle, Inflation, Tax</li> <li>PSHE – Finance and Citizens Advice, Financial Planning</li> <li>Maths – Basic Number Skills</li> <li>ICT – Spreadsheet skills</li> </ul>	<ul> <li>ICT – Computer skills</li> <li>Psychology – Understanding social norms and prejudice</li> <li>Sociology – Herding behaviour</li> <li>English – literacy, speaking and listening skills.</li> </ul>
Key Assessment	<ul> <li>SPA and CTG activities</li> <li>Mock exam</li> <li>2 hour exam</li> </ul>	<ul> <li>Topical SPA and CTG</li> <li>Assignments: Written report, interview technique, reflection.</li> </ul>