



## **Careers Education, Information, Advice & Guidance Provider Access Policy - 2023/24**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer.

This document complies with the school's legal obligations under Section 42B of the Education Act 1997 and the Skills and Post-16 Education Act 2022.

### **Pupil entitlement**

All pupils in years 7 to 13 are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, group discussions and taster events;
- Understand how to make applications for the full range of academic and technical courses.

### **Management of provider access requests**

A provider wishing to request access should contact:

Leader of CEIAG: Miss Kennedy | [vkennedy@maltbyacademy.com](mailto:vkennedy@maltbyacademy.com) | 01709 812864

Assistant Principal & Line manager for Careers: Mrs S Allen | [sallen@maltbyacademy.com](mailto:sallen@maltbyacademy.com) | 01709 812864

A number of events, integrated into the academy careers programme, such as assemblies, careers fairs, mock interview days and other opportunities to experience workplaces and employers, will offer providers an opportunity to come into the academy to speak to students and/or their parents/carers.

Please contact Miss Kennedy, our Leader of CEIAG to identify the most suitable opportunity for you. Providers can also raise any issues or complaints in relation to the access provided to them at Maltby Academy. Complaints should be addressed to Mrs Allen, who oversees the careers provision, for further investigation.



### **Premises and Facilities**

The academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit, with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature at academy for access by, or distribution to pupils.

Maltby Academy will work with each visiting provider on a bespoke basis, to ensure that the experience is as informative and impactful as possible for the students taking part. Where appropriate, the academy does accept virtual, or online experiences.

Please see the Examinations area of the academy website for the most up-to-date Post 16 destination summary.

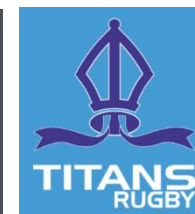
### **Previous Providers who have visited Maltby Academy:**



A partnership of  
Sheffield Hallam University  
and The University of Sheffield



**GRIMM & CO**  
+ APOTHECARY TO THE MAGICAL +



**work-wise®**  
inspiring skills and employability



The  
University  
Of  
Sheffield.