

Our ref: JCO/HWO

31<sup>st</sup> January 2024

Dear parent/carer

### **Year 11 Business Achieve Dates**

To be in the best position to achieve their target grade, your child will need to resubmit either Component 1, Component 2 or both coursework pieces already completed throughout Y10 and Y11.

The work already completed by your child for Component 1 and/or Component 2 meets the current PSA requirements which means they will only need to improve certain sections rather than complete a brand-new set of tasks.

As a department, we are providing the following opportunities for your child to attend additional sessions to complete the work required:

- February Half Term: Tuesday 13<sup>th</sup> February 2024 – 9.00am – 3.00pm
- A P5 session every Thursday between 22<sup>nd</sup> February 2024 – 28<sup>th</sup> March 2024 – 3.40pm - 4.30pm
- A P5 session every Friday between 23<sup>rd</sup> February 2024 – 22<sup>nd</sup> March 2024 – 3.40pm - 4.30pm
- There will also be date(s) available during the second week of the Easter Holidays – actual dates/times to be confirmed nearer the time.

These sessions are not compulsory and students can attend different sessions to fit around their availability. However, missing these sessions may be detrimental to their final grade. Once their work is complete, we will communicate home with parents/carers to confirm and they no longer need to attend future Achieve Sessions for coursework.

The final deadline for students submitting Component 1 and/or Component 2 coursework is Friday 26<sup>th</sup> April 2024.

If you have any questions or wish to discuss this further, please contact your child's class teacher:

- 11A/Bs – Miss Covell: [jcovell@maltbyacademy.com](mailto:jcovell@maltbyacademy.com)
- 11C/Bs or 11D/Bs – Mr Wordsworth: [wordsworth@maltbyacademy.com](mailto:wordsworth@maltbyacademy.com)

Yours faithfully



Miss Covell  
**Teacher of Business**