



Attendance Newsletter

April 2024

Dear Parent/Carer

Well done to the **347** students who achieved **100%** attendance during Half Term 4. We would like to remind you that absences need to be reported every day no matter how long the length of illness. This can be done via ClassCharts, telephone or email to our Attendance Team.

01709 812864 Option 2 for Attendance, if you cannot get hold of us, please leave us a voicemail.

Email: attendance@maltbyacademy.com

Failing to inform us on any absences may result in our Attendance Officers or Pastoral Team, where necessary to carry out home visits. These can take place if we haven't had a reason for absence for one or more consecutive days or to conduct safe and well checks on long term absence students.

We would like to also bring to parent/carers attention that students that are being persistently late, is also impacting on their attendance record. Students that arrive late after the register closes, are then in receipt of a 'U' code, which is an authorised absence for the morning.

Kind Regards

The Attendance Team

During half term 4, Year 7 and Year 8 managed to achieve the highest attendance percentage! Well Done Year 7 & 8.

Early Help and Attendance

We work very closely with the local authority school attendance panels to ensure all students are accessing their rights to education. As part of this we work with 'Early Help'. Early Help offer help and support with a number of things when needed, one of them being attendance. To find out more about Early Help please contact us or alternatively you can find this on the Rotherham GOV website.

5 Minutes late over an academic year equates to 3 days of learning lost.

10 Minutes late over an academic year equates to 6 days of learning lost.

Holidays During Term Time

As always, holiday's during term time will not be authorised, unless there is extreme circumstances. If the leave of absence is unauthorised and you still take your child out of school, a referral can be made to the Local Authority who under the Anti-Social Behaviour Act 2003 can issue a Fixed Penalty Notice. Penalty Notices are £60 per parent per child if paid within 21 days and will automatically increase to £120 up to 28 days. Failure to pay will result in prosecution in the Magistrates Court. From January 2023 the Local Authority will **not** be issuing parents/carers with more than 1 FPN in respect of an individual child in any 2-year period commencing on the last day of the leave of absence pertaining to the FPN. This is designed to be a deterrent to prevent children being taken out of school for holiday's/family trips/special occasions repeatedly in their school career. **Instead, they will refer this for court action.**