

RWD/HWO

17 March 2026

Dear Parent/Carer

ParentPay to Bromcom Update

We are writing to inform you of an important change to the way you will access payments and key school information moving forward. As part of our ongoing commitment to improving communication and streamlining our systems, the school will be transitioning from **ParentPay** to the **Bromcom "My Child" App** (also known as MCAS – *MyChildAtSchool*).

This change will allow us to bring several services into one platform, making it easier and more convenient for families to manage school-related activities, payments, and information in one place.

Why are we making this change?

The Bromcom *My Child* App offers a more integrated approach by linking directly with our school's management system. This will allow parents/carers to:

- Make payments for meals, trips, and resources.
- View timetables and attendance information.
- Receive school messages and announcements.
- Access reports and other key documents.
- Update contact and medical information as needed.

Having everything in one App reduces the need to switch between platforms and ensures information is always up-to-date.

When is this change happening?

The transition will take place on Monday 13 April 2026, after which **ParentPay will no longer be used** for school transactions. **Further details will be shared prior to Easter on how credit balances will be managed.**

What do I need to do?

You will soon receive an invitation email containing:

1. **Your unique access code.**
2. **Instructions for setting up your account.**
3. **Guidance on downloading and using the My Child App.**



Once you have activated your account, you will be able to log in and begin using the App immediately. If you already use Bromcom for other children or services, the invitation will allow you to add this school to your existing account.

Need help?

We understand that transitions can sometimes bring questions. Our office team will be happy to support you with setup or troubleshooting. You can contact us via: info@maltbyacademy.com
We will also provide a step-by-step guide and a link to Bromcom's help resources on the school website.

Thank you for your continued support as we work to improve the experience for our students and families. We are confident that the *My Child* App will provide a more efficient and accessible way for you to stay connected with school life.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Mr Wood', written in a cursive style.

Mr Wood
Principal